



AIA Northern Nevada

A Chapter of the American Institute of Architects
3495 Lakeside Drive, PO Box 15, Reno NV 89509
(voice) 775-827-6600 (fax) 775-827-9988 website: www.aiann.org

Board Meeting Minutes

Meeting Date: October 4, 2007 12:00 PM
Meeting Venue: Q & D Construction Inc.
Distribution: Board Members and website

Attendees:

Board Members:

Dean Whellams	Q&D
Kimberly Phipps-Nichol	Blue Water Studio
Pat Pusich	TSKA
Ric Licata	Licata Hansen
Deepa Bharatkumar	H+K Architects

Other AIA members / committee members:
None

Discussions:

Call to Order by Pat Pusich

Meeting called to order by Pat Pusich
Quorum Established: Pat Pusich, Ric Licata, Deepa Bharatkumar
Dean Whellams & Q & D Construction thanked for hosting the meeting

Budget Report

Pat Pusich

Pat Pusich presented the AIA budget submitted to him by James Molder. He said that the \$4150 currently assigned to RGJ would be re-assigned to AIA as there was no written contract with RGJ during the Reno Magazine Design Awards that stated that these monies are to be assigned to RGJ. Pat and James are in communication with Bob Boyson, RGJ in regard to this issue.

No action was needed by the Board.

Board Issues

Pat Pusich

Pat reminded the board to make an effort to actively recruit President Elect '09, Junior Director and Senior Director positions.

The board agreed that it was timely to send invoices to Allied members for renewing their memberships for the 2008 fiscal year. Pat said that he and James would request Randy Lavigne, AIA NV to help them with invoicing. Pat presented the outcome report from the Strategic Planning Committee's October 1st meeting and their agenda for the future meetings.

AIA NN had previously agreed to facilitate the Construction '08 event. This event is scheduled for Spring of '08. The AIA NN chapter is seeking a Chairperson to head the Construction committee.

No action was needed by the Board.

AIA NV State Chapter Issues

Pat Pusich

Pat Pusich announced the AIA Nevada State Design Awards on October 27th at Red Rock Resort, Las Vegas at 6 p.m. He announced that Ric Licata and Larry Macias will be attending.

No action was needed by the Board.

Closing of the physical office of AIA NN Chapter:**Pat Pusich**

Pat presented the following background information:

AIANN has approx. 8K to 10K in the savings account with no more funds expected until dues remittance in March 2008. Operations Costs were approx. \$2,700 per month. With Salary for Ex. Director of approx. \$1,700/mo., rent of \$700, phone/fax, mail box, and misc. business equipment leases. With restructuring of office duties to misc. arch firms the office has not been used for approx. 4 months. AIANN is being asked to renew our lease for 3 year term, or to give notice and vacate by 1 Nov. Strategic Planning Committee is recommending giving up the office space and keeping AIANN tasks outsourced and keep the mail box and retain a phone answering service to maintain chapter membership contacts.

Moved by: Ric Licata
To: Vacate the physical AIA NN Offices at TMCC, outsource office tasks and maintain only a mail box and an answering service for the voice & fax telephones and a website.
Seconded by: Deepa Bharatkumar
Result: Approved unanimously

Severance Package for former AIA NN Executive Director:**Pat Pusich**

Pat presented the following background information:

Joan

Jeffers has been with AIANN for just short of 10 years. Due to a number of circumstances Joan was asked to render her resignation effective the end of September. It is customary for organizations to honor their long term & valued employees with a severance package. With the WMR Conference being completed, and the chapter using the conference profits to eliminate the burden of debt that we were carrying the Strategic Planning Committee is recommending a severance package of \$2,000 and to allow Joan to keep the Laptop Computer (value of approx. of \$800).

Moved by: Ric Licata
To: Offer Joan Jeffers a severance package per the Strategic Planning Committee's recommendations
Seconded by: Pat Pusich
Result: Approved unanimously

New Business:**Pat Pusich**

Pat announced a Manufacturer's Luncheon at 11:45 on October 11th @ Atlantis Casino hosted by McNear
Pat announced that the AIA NN office at TMCC will be vacated at 3:30 on October 11 by member volunteers.
Pat encouraged all board members to participate and encourage participation in Strategic Planning meetings held at SVWB offices each Monday at 3:30 p.m.

No action was needed by the Board.

Next Meeting:

November 1, 2007 12:00 p.m.

Venue: Q&D Offices