



AIA Northern Nevada

A Chapter of the American Institute of Architects
3495 Lakeside Drive, PMB-15, Reno, NV 89509
(v) 775-827-6600 (f) 775-827-9988 web: www.aiann.org email: aiann@aiann.org

Board Meeting Minutes

Meeting Date: January 3, 2008 12:00 PM
Meeting Venue: Tate Snyder Kimsey Architects
Distribution: Attendees, Posted to AIANN website

Attendees:

Board Members:

✓	<i>President</i>	Pat Pusich
	<i>President Elect 2009</i>	Brad Van Woert
	<i>Past President</i>	Larry Macias
✓	<i>Senior Director</i>	Forrest McMullen
✓	<i>Junior Director</i>	Jon Dewey
✓	<i>Treasurer</i>	James Molder
✓	<i>Secretary</i>	Deepa Bharatkumar
✓	<i>Allied Professional Director</i>	Kimberley Phipps Nichol
	<i>Allied Director</i>	Dan Kahl
	<i>Construction Liason</i>	Dean Whollams
✓	<i>Associate Director</i>	Marc Burgess
✓	<i>Associate Director</i>	Steven Fitzgerald
	<i>AIA President</i>	Amber Smith

Other attendees:

John Toth
Nate Hudson

Discussions:

Call to Order:

Meeting called to order by Pat Pusich
Quorum Established: Forrest McMullen, James Molder, Pat Pusich, Deepa Bharatkumar, Ric Licata

Prior Meeting Minutes

Deepa presented Meeting Minutes from the December, 2007 meeting.

Moved: James
To: Approve Prior Meeting Minutes
Seconded by: Forrest
Outcome: Approved unanimously

Pat welcomed the 2008 Board to it's first Board meeting and expressed enthusiasm for a successful year for the AIA NN

2008 AIANN Budget Update

- A. Overview of 2007:
James presented the Board with a Financial Statement and 2008 Budget. He said that AIA NN dues have already started coming into the account as soon as any member renews membership, therefore the chapter can expect to dues to be deposited sooner than was previously expected. He said that the Chapter had a number of outstanding unpaid dues carried over from 2007 and that the Chapter focus on retiring those debts as soon as monies become available. Pat requested him to put together a list of dues and corresponding \$ amounts. The Board agreed to vote via email to prioritize which debts get paid.
Ric asked if Channel 5's invoice for the Governor's Forum and AIA 150 speaker David Arkin's invoices had been paid. James was not aware of any such invoices. Ric offered to track the two invoices as he was preparing a expenses statement in order for AIANN to receive the \$5000 as AIA 150 Grant money from AIA National.
- B. 2008 Targets
James said that the 2008 budget as prepared in the previous months was still valid and that after the past dues had been eradicated, AIA NN should be able to offer its membership full suite of events and programs and become a fully functional chapter again.
- C. Deepa outlined the '08 AIANN Scholarships program. She said that the Announcements will be mailed out in January and applications are due back in April. The Board will finalize the Scholarship budget in it's May 01 Board Meeting and the Scholarship Committee can declare the awards soon afterward. The Committee is recommending that the Board set total amounts for each, the Graham Erskine Scholarship and the Raymond Helmann Scholarship. The Committee would like some flexibility in number of awards and amount for each award within the Board-approved budget. Ric mentioned that AIA National matches local Scholarship awards, Deepa to follow-up with Randy to gain access to the National match program. Jon Dewey asked if we had any "success stories" from students who had been awarded AIANN scholarships in the past. Pat suggested that the Chapter attempt to contact past recipients and request them to write the Chapter with their stories. Deepa to follow-up this matter with the Scholarship Committee.
- D. Refine budget amountsfor Scholarship, Canstruction, Quarterly Lunch Program, Golf Tournament and Design Award / Credit Fair
Scholarship budget will be finalized in May 01 Board meeting. Refer to item C. above.
Canstruction budget is being worked out by Dave Eckes & Fred Graham, co chairs of that committee.

Quarterly Lunch budget is being worked out by Dan Kahl. He needs some help from volunteers to work out the CEUs reporting and advertising.

Design Award / Credit Fair: The State AIA will plan and conduct the Awards portion of this event, the local chapter will provide support for the Awards program and will entirely plan and execute the Credit Fair. Both local chapters (LV & NN) have agreed to run the Awards through the State chapter. Revenues from the event will be shared by the State and host local chapter. Details will be worked out as even planning progresses.

Golf Tournament: Pat did not have sufficient input/updates from the Golf Committee.
- E. Echelon DSL service: Pat Pusich will cancel the Echelon service effective January '08.
- F. Allied members invoicing status: James reported that all Allied members had been invoiced and that he had already started receiving some membership dues.
- G. Signatures for account for 2008: James, Brad and Pat to go to Bank of America to update the Chapter's signature cards for the bank account.

Board Issues:

- A. Strategic Planning:
Pat reported that the Strategic Planning Committee met last on Dec. 10th to discuss the Awards & Credit Fair Event. The Committee is recommending that the '08 event be held at Squaw Creek instead of in Reno. The Street Vibrations event is planned concurrently with the Credit Fair and it would be extremely difficult to make hotel accommodations within the Reno-Sparks area. In addition, the Squaw resort would also provide a more interesting/scenic venue for locals and AIA Las Vegas members alike. The next Strategic Planning meeting is scheduled at SVWB office at 3:00 p.m. on Jan. 7th '08.
- B. Event Calendar and Committees:
- Holiday Party:*
Pat reminded all Board members to RSVP for the Holiday Party on Jan 10th at Coney Island Restaurant. Invitations to Allied and Associate members would be sent out if sufficient architect members did not respond by Friday Jan. 4th.
- Quarterly Lunch Program:*
Pat reported that Dan Kahl was negotiating with Tamarack Junction to host the Quarterly lunch program. Kimberley suggested that the Tamarack conference room capacity is about 95 maximum, and that if we anticipated more attendees we should consider a different venue. Pat suggested that the anticipated number of attendees is unlikely to climb above 95 for the current year.
- Construction:*
Planning meeting scheduled at BJC at 3 p.m. on Jan. 8th. Event is planned at TMCC for April 23-26.
- Black Rock Lecture Series:*
Pat requested James to press the Black Rock members for their tentative annual lectures and events schedule to enable the AIANN to advertise those events.
- FLW @ NMA:*
Pat was in contact with NMA and predicted that AIANN would be able to advertise this event when timely.
- Golf Tournament:*
(Discussed previously.)
- Scholarship Committee:*
(Discussed previously.)
- Government Advocacy and Community Outreach:*
Jon Dewey suggested to Ric that they should hold a meeting to discuss the Government Advocacy agenda for the '08 year. Ric announced that Government Advocacy would be one of his priorities as President of the AIA NV State Chapter. Jon also suggested that architects, planners, engineers and other members from the design and construction industries get together on an informal basis and discuss current issues and brainstorm ideas. These meetings would have no agenda and would foster social and informal contact in the community. He Board recommended a Tuesday lunch hour meeting at the NMA cafe'. He also suggested that AIANN sponsor a "bookshelf" in the Museum's bookstore during the FLW @ NMA event and populate it with architecture and FLW books.
- Membership:*
Deepa announced a meeting geared toward developing AIANN programs for Interns and Associates to be held at HK offices at 12:00 pm on Jan 7th.
- Website & electronic communications:*
Pat reported that the State and LV chapters have not yet worked out their contracts with their web site designers and at this time it was not clear to AIANN chapter if it was affordable/feasible to re-design the AIANN website concurrently.
- CEU coordination:*
Pat reported that the task of reporting members CEUs was daunting and time consuming to complete without the help of a dedicated Executive Director. He recommended that each member self-report his/her own CEUs.

AIA Nevada State Board Issues:

State Design Awards:

Both local components, AIA LV and AIA NN have agreed to the following: AIA Nevada State Chapter to coordinate the Awards portion of the event each year. The local chapter to coordinate event planning, awards dinner reception, credit fair event or other related events. Revenue to be split between State and host chapter each year.

Website Design: Linking to AIA Nevada State & AIA Las Vegas websites

The AIA State Chapter and the AIA LV Chapters had not yet finalized their contracts with their website designers. At this time it was not clear what the cost to AIA NN would be for re-designing its website. It was also not clear how content would be incorporated into a re-designed website.

Meeting with AIA National 2008 President

Pat informed the board that the '08 AIA president was scheduled to meet with AIA Nevada State, AIA NN & AIA Las Vegas members on January 30th and that anyone interested in joining in should get in contact with Randy. He informed that he planned to attend, Ric announced that he was also scheduled to go.

New Business:

Enhanced relationship with AIAS:

Deepa announced that strategies to enhance relationship with AIAS would be discussed in the Jan 7th Intern meeting.

AIA NN Winter Party

Pat announced that the Winter party was not yet fully sold out and if adequate RSVPs were not received in a timely manner, then invitations may have to be opened up for Associate and Allied members.

Event & Activity Teams

Pat distributed a spreadsheet with potential committee members and Chair persons for upcoming events and programs in '08. He solicited feedback on his draft list of committee members

Open Items for discussion:

John Toth announced that Green Up will be publishing a "Green Events" calendar for the 2008 and the calendar's focus is Earth Day events in April-May. He encouraged everyone to submit events for inclusion on the calendar.

John Toth introduced the Board to the SIGBA Resource Guide and enquired whether the AIANN or its members might be interested in advertising and/or submitting content for inclusion on the 2008 edition of the Guide.

He also requested Board members and others to sign as volunteers for the Christmas Tree Recycling program organized by Keep Truckee Meadows Beautiful in conjunction with local and county jurisdictions.

Next Meeting:

February 7th, 2008, 12:00 p.m.

Venue: Sheehan VanWoert Bigotti Architects

Moved: Pat Pusich
To: Adjourn meeting
Seconded by: James Molder
Outcome: Approved unanimously